

Newton Le Willows Gardeners Association Privacy Policy

This privacy policy will explain how our organization uses the personal data we collect from you when you join our Association or use our website.

Topics:

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- Marketing
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What data do we collect?

We collect the following data:

- Personal identification information (Name, email address, phone number, etc.)

How do we collect your data?

You directly provide us with the data we collect. We collect data and process data when you:

- Complete your registration form.
- When you email us.
- When you sign up for trips and events.
- Use or view our website via your browser's cookies.
- Comment on our facebook page.
- Contact us via the website.

How will we use your data?

Our Association collects your data so that we can:

- Maintain your membership.
- Email you newsletters, and information on events we think you will find interesting.
- In order to send these newsletters we share your data with Mailchimp.

How do we store your data?

Our Association securely stores your data on a password protected laptop.

Our Association will keep your personal data for no longer than 3 years after your membership expires. Once this time period has expired, we will delete your data by removing your details from the database and destroying any paper copies.

Marketing

Our Association would like to send you information about products and services of ours that we think you might like. This will be in the form of an email bulletin.

We will not share your information with any other companies in order for them to contact you directly.

You have the right at any time to stop NLWGA from contacting you for marketing purposes. If you no longer wish to be contacted for marketing purposes, please contact us.

What are your data protection rights?

Our Association would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request Our Association for copies of your personal data. We may charge you a small fee for this service.

The right to rectification – You have the right to request that Our Association correct any information you believe is inaccurate. You also have the right to request Our Association to complete the information you believe is incomplete.

The right to erasure – You have the right to request that Our Association erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request that Our Association restrict the processing of your personal data, under certain conditions.

The right to object to processing – You have the right to object to Our Association's processing of your personal data, under certain conditions.

The right to data portability – You have the right to request that Our Association transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at our email:

Email: nlwgardeners@gmail.com

Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our websites, we may collect information from you automatically through cookies or similar technology

For further information, visit allaboutcookies.org.

How do we use cookies?

Our Association uses cookies in a range of ways to improve your experience on our website, including:

- Understanding how you use our website
- Ensuring pop ups are not shown too many times.

What types of cookies do we use?

There are a number of different types of cookies, however, our website uses:

- **Functionality** – Our Association uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.
- **Advertising** – Our Association uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address.

How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

Privacy policies of other websites

The Our Association website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

Our Association keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 4th August 2023.

How to contact us

If you have any questions about Our Association's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email: netty1965@blueyonder.co.uk

Call us: 01942 202403

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that Our Association has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.

Live Chat at: <https://ico.org.uk/global/contact-us/contact-us-public/public-advice/>

Call: 0303 123 1113